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**Resources for Excellence**

**HILLSBOROUGH COMMUNITY COLLEGE FOUNDATION**

The Hillsborough Community College Foundation's Resources for Excellence program provides staff and full and part-time faculty a financial resource to implement programs that broaden the scope of the curriculum, enhance the college experience and improve student achievement.

Resources for Excellence program is made possible by the HCC Foundation and the generosity of its donors. This program has been designed to help advance the mission and goals of Hillsborough Community College. <http://www.hccfl.edu/mission-and-vision> RFE applications will be reviewed an prioritized for funding by a committee made up of HCC faculty and staff representing all campuses.

**APPLICATION DEADLINE**

You can apply by submitting an application by the following deadlines:

**Fall Semester - Tuesday, October 29, 2019**

**Spring Semester - Tuesday, April 7, 2020**

**STEPS TO APPLY**

To apply for a Resources for Excellence award, simply scroll down to the second and third pages and fill out all the information. The application is editable in Word format.

**APPLICATION RULES AND DELIVERY INSTRUCTIONS**

1. Awards range from $500 to $2,500 and must be used within one year of the award.

2. Equipment or materials purchased will become the property of HCC.

3. Purchases of equipment, travel or contracts must follow HCC guidelines and processes.

4. Awards are not intended to fund projects, materials or travel that are or should be part of an existing departmental budget or available to be funded via institutional activity funds, institutional professional development funds (FSPD) or other available internal sources.

5. No portion of the award can be used for stipend or supplemental pay for HCC employees or students.

6. Collaboration is encouraged.

7. Scan and email the completed and approved application to [foundation@hccfl.edu](mailto:foundation@hccfl.edu)

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**Resources for Excellence**

Application Fall 2019- Spring 2020

**1. Your Contact Information**

Employee Name:

Position/Title:

Campus:

Department:

Position:

Email Address:

Phone Number:

**2. Names and positions of additional applicants (if any).**

**3. Amount requested.**

**4. Campus(es) where your project will take place.**

**5. Describe the project and how it is innovative and impactful.**

**6. Describe the need or problem that this project will address.**

**7. Approximately how many students will benefit from your project (if applicable)?**

**8. How does your project support institutional goals? See college goals included below and be specific.**

**9. What are your desired outcomes?**

**10. How will your project's outcomes be measured? Describe your proposed plan for tracking and measuring your success in achieving your project's goals.**

**11. Describe how funds will be budgeted to help meet the goals of your project. Provide details on how the funds will be spent. Include quotes or other documentation, if available.**

**12. Will there be future costs to sustain this project? If so, how will they be funded?**

**13. What other sources of funding are available to support this project? Did you pursue those? What was the outcome? If not, why not?**

**14. Have you previously received a Resources for Excellence mini-grant for this or a similar project? When? Explain why you are requesting funding again.**

**15. I/We have discussed this program with my/our Dean or Administrative Supervisor. He/she has agreed to be the budget supervisor should this project be selected for funding. As budget supervisor, he/she will provide oversight as the administrator of the grant.**

\_\_\_\_\_\_ Yes \_\_\_\_\_\_ No

**16. TO BE COMPLETED BY DEAN OR ADMINISTRATIVE LEVEL SUPERVISOR.** This should be someone other than the requestor, in 1.

I have reviewed this application **and approve this project**. By selecting "Yes" below, I agree to serve as the budget supervisor if this project is selected for funding.

\_\_\_\_\_\_ Yes \_\_\_\_\_\_ No

SIGNATURE Title

PRINT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**HCC Mission**

*Adopted by the Board of Trustees, October 24, 2012*

Hillsborough Community College delivers teaching and learning opportunities that empower students to achieve their educational goals and become contributing members of the local community and a global society.

**HCC Vision**

*Adopted by the Board of Trustees, October 24, 2012*

Hillsborough Community College will excel in proactively responding to the evolving educational needs of our students, staff, workforce, and community through assessment and continuous improvement.

**Goals and Strategic Initiatives**

*Adopted by Board of Trustees 5/27/2020*

***Goal 1. Student Success:*** *Advance achievement of learning outcomes and educational goals for all students.*

1. Implement a college-wide early alert system to increase student retention and graduation.
2. Increase the fall to fall retention rate of college credit students to 55%.
3. Increase the college completion rate to 47%.
4. Increase the percentage of transfers holding an HCC associate degree to 25%.
5. Equal or exceed the grade point average of native Florida public university students by associate in arts transfers.
6. Achieve or exceed an 85% first-time pass rate for any individual licensure or certification exam.
7. Exceed 90% of all workforce graduates that are employed or continuing their education within one year of completion.

***Goal 2. Talent Development:*** *Foster partnerships that position all programs as catalysts for regional economic impact.*

1. Contribute to the increase in educational attainment in Hillsborough County of those holding a postsecondary credential to 60% of the working age population by 2025.
2. Develop and implement the first baccalaureate degree no later than 2025 to meet local labor market demand in nursing.
3. Expand public-private funding partnerships to support programmatic delivery.
4. Develop a comprehensive marketing strategy.

***Goal 3. Continuous Improvement:***  *Continuously improve programs and services through a systematic and ongoing process of strategic planning, assessment and evaluation in which a “culture of evidence” guides our direction.*

1. Design and execute an Academic Master Plan that anticipates and responds to community needs.
2. Enact systemic changes that align college operations, budgets, and tactical plans with the mission, values, goals and strategic initiatives.
3. Successfully comply with the revised 2017 *Principles of Accreditation* of the Commission on Colleges during the Fifth Year Review concluding in 2022.
4. Reassess the adequacy of the Elucian Colleague ERP (Enterprise Resource Planning Software) to meet college need.